

2022-05-27

**REQUEST FOR QUOTATION
RFQ 07 (2022-05) REV.
INTERPRETIVE DESIGN, FABRICATION AND INSTALLATION
SERVICES FOR ONTARIO - BAT CONSERVATION DISPLAY
ADDENDUM #1**

This addendum shall be incorporated into, and form part of **RFQ 07 (2022-05) REV.** and take precedence over all requirements of the previously issued bid documents including plans. This addendum must be signed by the bidder (signing officer) in the appropriate space and must be attached to the Form for submission by the bidder. This Addendum consists of three (3) pages.

1. **Question** - Will Toronto Zoo provide a subject matter specialist to advise our team and please confirm that the specialist will be available over this summer period?

Answer - Yes

2. **Question** - Will Toronto Zoo provide stock library illustrations, photographs, maps on bat distribution and Video assets etc. to the team at no cost outside the \$250,000 budget?

Answer - No the Toronto Zoo will not be able to provide stock material as noted above.\

3. **Question** - Will the Zoo provide First Nations Storytelling about bats?

Answer - Yes, we are expecting to provide subject to availability

4. **Question** - Please can you indicate on a site plan where the exhibit is to be located in the exterior and interior locations. Please indicate the size of the area, characteristics etc. of the area

Answer - A location has not been determined at this time. The exhibit will be located outdoors in a location with sufficient space, and will be visible to the guests from all sides. All required utilities will be available in the vicinity and can be brought to the location as required. Installation of power, etc to the location of the exhibit is not included in the scope of this RFP.

5. **Question** - Please confirm that the exhibits and media are in English only.

Answer - Yes

6. **Question** - Please confirm that the AV media hardware and production is part of the \$250,000 budget.

Answer - Yes

7. **Question** - The RFP calls for separate AV hardware pricing to be submitted. Without going through the design process with the Zoo team, it is not feasible to specify any specific AV Hardware now, and therefore, we can not provide pricing at this time on non-specific hardware. How does the Zoo team want to address this?

Answer - Please provide a cash allowance of \$100,000 which shall include the purchase of Material (AV Hardware) and installation and provide payment for

1. Net cost of material (AV Hardware).
2. Applicable duties.
3. Delivery to site and includes unloading, uncrating, storage, protection from elements and hoisting.
4. Labour installation and finishing.
5. Other expenses required to complete installation.
6. Overhead and profit of 10%.

8. **Question** - Please confirm that the interactive media is required to be suitable for exterior applications as it is more expensive than interior applications.

Answer - The entire interpretive display is to be located outdoors and must be suitable for an outdoor installation

9. **Question** - Please can you provide the existing drawings referenced in the RFP.

Answer - There is no drawings

10. **Question** - Please confirm that a building permit will be required as this is not normally the case for exhibits only. There may also be a timing problem if this is the case.

Answer - A building permit is not required.

11. **Question** - Please confirm the installation completion date of December 2022.

Answer - Yes

12. **Question** - Can RFP items 5.10 and 5.11 can be the same projects, i.e. our project examples can also be our 'on time and Question - on budget' projects?

Answer - Yes

13. **Question** - Due to the compressed schedule, any design feedback would need to happen in a 5 day period. Can you please confirm that the appropriate staff will be available at that time?

Answer - Yes, we believe this is doable

14. **Question** - Procurement of AV Hardware has proven in some cases to be a longer than ideal lead time. It may be necessary to order Hardware after approval of the Preliminary Draft Design in order to secure it in a timely fashion. Would this be acceptable?

Answer - Yes

15. **Question** - Do you want any part of the submission pack (the fee proposal form, e.g.,) to be attached as separate files?

Answer - Yes

Receipt of the Addendum shall be acknowledged as part of your submission.

The Board of Management of the Toronto Zoo reserves the right to reject any or all proposals or to accept any proposal, should it deem such action to be in its interests.

If you have any queries regarding this matter, please contact Mr. Peter Vasilopoulos, Supervisor, Purchasing & Supply, at 416-392-5916 or by email pvasilopoulos@torontozoo.ca.

Yours truly,

Peter Vasilopoulos
Supervisor, Purchasing & Supply

I/we hereby acknowledge receipt of this addendum and make allowance in my bid.

Signed (Must be Signing Officer of Firm)

Name of Firm

Date:

END OF ADDENDUM 1