



361A Old Finch Ave.
Toronto, ON M1B 5K7
www.torontozoo.com

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Chair
Councillor Paul Ainslie
Chief Executive Officer
John Tracogna
Chief Operating Officer
Robin D. Hale

2017-07-21

**REQUEST FOR TENDER
RFT 26 (2017-07)
SUPPLY AND DELIVERY OF ONE (1) 2017 OR NEWER SINGLE
AXLE CLASS 8 TRUCK WITH 14FT DUMP BODY AND 10FT SNOW PLOW**

You are invited to submit a written Tender to the Toronto Zoo, for the supply and delivery of one (1) 2017 or newer single axle class 8 truck with 14ft dump body and 10ft snow plow in accordance with the attached specifications. The Request for Tender (RFT) package includes Instructions, Terms & Conditions, Specifications, and Submission Forms.

Vehicle is to be FOB delivered to Toronto Zoo, Transit & Fleet, 361A Old Finch Avenue, Toronto, ON.

Due Date To be considered, your Tender must be completed, and received at the office of the Purchasing & Supply Supervisor, Toronto Zoo, Administrative-Support Centre, 361A Old Finch Ave., Toronto, Ontario, M1B 5K7 by:

Thursday 2017-08-10 1200 hours (noon) local time

The Tender submitted shall remain in effect and irrevocable for a period of ninety (90) days from the Request for Tender submission date.

RIGHT TO ACCEPT OR REJECT QUOTATIONS

The Board of Management of the Toronto Zoo reserves the right to reject any or all Tenders or to accept any Tender, should it deem such action to be in its interests.

Yours truly,

A handwritten signature in blue ink, appearing to read "Robin D. Hale".

Robin D. Hale
Chief Operating Officer

**RFT 26 (2017-07) – SINGLE AXLE CLASS 8 TRUCK, WITH 14FT DUMP
BODY AND 10FT SNOW PLOW****TABLE OF CONTENTS**

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**RFT 26 (2017-07) – SINGLE AXLE CLASS 8 TRUCK, WITH 14FT DUMP
BODY AND 10FT SNOW PLOW****Instructions**

1.0 INSTRUCTIONS

- 1.1 Ensure that you have received all 17 pages of the RFT package.
- 1.2 Complete ALL FORMS in section 2.0 and 4.0 and return by due date and time received on or before by **Thursday 2017-08-10 1200 hours (noon) local time** or your Tender will not be considered. Include signed copies of any addenda with your proposal package.
- 1.3 Show itemized cost of GST/HST if applicable.
- 1.4 Prices are to be FOB destination and to include all duties, brokerage, charges, fees, permits etc related to manufacture, delivery customs clearance and commissioning of the unit, all in accordance with the terms, conditions, specifications and requirements contained herein.
- 1.5 Unless otherwise indicated herein, the prices stated are payable in Canadian Funds, GST/HST excluded.
- 1.6 Use the attached submission label, when you submit your response in a sealed envelope or package and deliver to the Toronto Zoo.
- 1.7 Quotation prices shall remain in effect for a period of ninety (90) days from the Tender due date.
- 1.8 Include product information and pictures, as necessary.
- 1.9 Quote discounts or quantity price breaks separately on FORMS.
- 1.10 If applicable, suggested alternative products are acceptable, however all such products must be quoted separately and should not replace the Toronto Zoo requested product, work or service.
- 1.11 It is the responsibility of the Bidder to understand all aspects of the RFT and to obtain clarification if necessary before submitting their quotation.
- 1.12 If it becomes necessary to revise any part of this RFT, the revisions will be by Addendum posted electronically in Adobe PDF format on the Toronto Zoo's website. Bidders and prospective bidders should check the site frequently for any updated information and addenda issued, before the closing date and time.
- 1.13 In reviewing the Tenders and awarding of the Tender, the Toronto Zoo will consider the quotation prices and may consider but is not limited to the following:
 - Overall value of the Tender represents to the Toronto Zoo based on quality, service price and delivery schedule
 - Conformance to specifications
 - Field testing, if requested
 - Warranties offered
 - Total cost implications
 - Parts and service availability
 - Delivery time/schedule/ lead time for the supply and delivery
 - Payment terms
 - Value added offerings
- 1.14 For any questions concerning the contract terms and conditions of this RFQ, please contact:

Peter Vasilopoulos
Supervisor, Purchasing & Supply
Tel: 416-392-5916
Fax: 416-392-6711
E-mail: pvasilopoulos@torontozoo.ca

2.0 GENERAL REQUIREMENTS & SPECIFICATIONS:

This technical specification applies to:

**ONE (1) 2017 ONE (1) 2017 OR NEWER SINGLE AXLE CLASS 8 WITH 14FT DUMP
TRUCK AND 10FT SNOW PLOW**

The Toronto Zoo is inviting Tenders for the supply and delivery of one (1) new single axle class 8 dump truck with snow plow as described within the RFT documents. It is the intent of the attached specifications to describe specific details of the vehicle required in this RFT.

It is the responsibility of the successful Bidder to supply any part or accessory not described in the specification but supplied as the manufacturer's standard equipment. All vehicles shall be delivered with all accessories installed and operating.

The specification included herein describes the type, size, design and construction of equipment which is felt necessary to meet the performance and service requirements of the Toronto Zoo. Bidders desiring to quote on equipment which deviates from these specifications but which they believe to be equivalent, both as to individual component parts and the completely assemble units, are required to submit alternative bids on the equipment which so deviates.

The vehicle shall be new. All parts and all replacement parts thereof are to be new only (not remanufactured), never used and of the latest manufacture. Any reference to trade name or manufacturer in the specifications is for the sole purpose of designating a standard of quality or type.

2.1 DESCRIPTIVE LITERATURE:

Bidders must submit, if requested, manufacturer's descriptive literature and technical specifications of the products, commodities or services offered, within five (5) working days of request at no cost to the Toronto Zoo.

2.2 QUALITY CONTROL:

It is the responsibility of the successful bidder to ensure that product quality is maintained to specification requirements. Products received may be randomly tested at the expense of the Toronto Zoo. However, should a product fail to meet the specified standards, the supplier will be responsible for all expenses incurred in the testing and return of the defective material. In cases of discrepancies the decision of the Toronto Zoo must govern.

2.3 DEFECTS IN SHIPPED GOODS AND SERVICES:

Products, commodities and services must be free from defects, imperfections and deficiencies that may affect operation, appearance and serviceability. In all particulars not covered by this specification and Tender document, production must be in accordance with good commercial practice. Materials not defined here must be of the best commercial quality and suitable for the purpose intended.

2.4 CANADIAN MOTOR VEHICLE SAFETY REGULATIONS:

The unit offered should meet or surpass the mandatory requirements of the "Canadian Motor Safety Regulations" and the latest applicable S.A.E., I.E.M.C. and O.S.H.A. recommended practices, where the use of such unit by the Toronto Zoo may be covered by these regulations.

The vehicle supplied must meet the provisions of the Canada Motor Vehicle Safety Act and the regulations made there under, which are in effect on the date of manufacture of each vehicle. Safety stickers are required on Commercial Vehicles with a minimum GVW 4,500 Kg as required by regulations as of January,

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1994.

All vehicle engines must operate to specifications and be equipped with pollution emissions controls as required by law in the Province of Ontario.

2.5 COMPETITIVE DOLLARS DISCOUNTS

The Ontario Ministry of Government Services has contracted with vehicle manufacturers, "Competitive Dollars Discounts" for vehicles purchased by the Broader Public Sector (BPS). The Toronto Zoo, a Board of the City of Toronto, as part of the BPS, is eligible to receive the "Competitive Dollars Discounts" for vehicles purchased. Please include all applicable discounts in the prices quoted in the Price Schedule included herein.

2.6 STANDARD EQUIPMENT:

Vehicles must be delivered with all Manufacturers Standard Equipment in regard to comfort, utility, safety and convenience,

2.7 GVWR PLATE:

State plate indicating final GVWR must be affixed to the door post

Specify: _____

2.8 WARRANTY:

Bidders must attach warranty details with bid submission

Bidder must attach list component warranties offered by component manufacturers with bid submission, if any

2.9 RUSTPROOFING:

Factory rust proofing

Specify: _____

2.10 PERFORMANCE EVALUATION:

Bidders must be prepared if requested, to arrange for a demonstration of the product offered within five (5) working days of such a request, at no cost to the Toronto Zoo.

Specify: _____

2.11 INSTRUCTIONS FOR COMPLETION OF THE SPECIFICATION:

>>>PLEASE READ CAREFULLY<<<

The attached specification/confirmation pages form part of this Tender and must be completed and returned with the Forms of Tender. Where capacities, rating, dimensions, etc are requested, bidders must provide appropriate specific information. In all other areas, bidders must confirm "Yes" or "No".

Please note that failure to write or include a response in the "Confirm" space shall result in the bid being declared non-compliant.

Notwithstanding the details of this specification; products, commodities and services deemed by the Toronto Zoo similar in design and construction to this specification, may receive further consideration if, in the opinion of the user division, they are considered to be suitable for the intended application and generally conform to performance requirements.

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Item	Specifications	Confirm Yes/No		
Cab & Chassis	2017 class 8 conventional day cab			
	14' hydraulic dump box with above cab gravel guard			
	Tailgate to have air operated cab control			
	Box to have air operated tarp with control in cab			
	Chassis shall be equipped with a front mounted plow harness and 10' snow plow blade			
	Blade to be equipped with quick release. Blade to also be equipped with top blade deflector			
	Air tanks, air dryer, fuel tanks, and oil coolers must be located in a position to avoid interference with plow harness and blade			
	Vehicle Weight and dimensions	GVWR 37,000 lb, 195" wheel base Specify		
		Appropriate label will be attached to the vehicle confirming the front and rear G.A.W.R., tire & rim size		
Front axle	14,000 lb Specify			
Springs	Front, multi leaf 14,000 lb minimum with shock absorbers			
	Rear, multi leaf 33,000 lb minimum			
Wheels, tires and rims	Hub piloted steel disc front and rear wheels with wheel hub guard separators installed between wheels and hubs			
	Front wheels 22.5x8.25 powder coated black, steel, hub piloted with steel hubs			
	Rear wheels 22.5x8.25 powder coated black, steel, hub piloted with steel hubs			
	One spare front and rear tire to match original supplied			
	Front tires 12R22.5 load range H Michelin or equivalent			
	Rear tires 11R22.5 Load range G Michelin or equivalent Specify			
Engine	Electronic 4 cycle diesel turbocharged intercooled 2015 tier 3 EPA compliant, totally rebuild able wet sleeve design engine			
	Gross H.P. 300 @ 2200 rpm			
	Net Torque 900lb/ft @ 1300 rpm			

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Item	Specifications	Confirm Yes/No	
	Specify		
	Maximum engine speed not exceed 2600RPM		
	Audible warning and red jeweled indicator light for high water temp (max 220F) and low oil pressure (12 PSI Minimum)		
	(automatic engine shut down to be programmable and set to off on delivery)		
	Air cleaner dual dry type with dash mounted restriction gauge		
	Heavy duty fuel water separator		
	Magnetic drain plug		
	Engine block heater 1250 watt minimum		
	Single vertical exhaust/after treatment device		
	2 position switch for exhaust, lighted and latching in instrument panel, inhibits regen as long as switch is on		
	Heavy duty radiator with de-aeration tank		
Transmission	Allison 6 speed automatic or equivalent		
	Transmission fluid to be synthetic		
	5 year unlimited mileage transmission warranty		
	Dash mounted transmission temperature gauge		
	Transmission cooler to be specified		
Rear axle	33,000 lb Meritor, Eaton, Dana Spicer or equivalent with driver controlled locking differential and magnetic drain plug.		
	Gear ratio to optimize performance under plowing applications with maximum GVWR loading		
	Full floating axles		
	Rear shock absorbers		
Brakes	Service brakes:		
	Dual air system supplied with ABS.		
	Front and rear brakes drum type appropriate to weight rating of truck		
	Front and rear brakes to be S cam only		
	Parking brakes to be positive rear wheel spring loaded		
	Air reservoir and instrument panel control shall be supplied		
	Haldex 30/30 brake chambers		

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Item	Specifications	Confirm	
		Yes/No	
	Audible signal and low air warning light to be installed		
	Moisture ejector valves to be installed on the primary and secondary tanks		
	Heated air dryer to to be supplied and installed		
	Air compressor to be sized according to air system		
	Dust shields front and rear to be installed		
Electrical	Electrical system to be 12 volt		
	Battery capacity to be 2775 CCA		
	Back up alarm 102 db minimum		
	LED Beacon		
	Alternator to be minimum of 185 amp		
	Circuit breakers to be supplied for electrical distribution		
Cab Equipment	Driver seat to be high back air suspended with dark cloth upholstery with adjustable lumbar and arm rests		
	Passenger seat to be 2 passenger bench seat		
	Rubber floor mat		
	OEM installed harness complete with switch for front mounted plow lights		
	Audible back up alarm		
	AM/FM radio		
	Sun visors left and right		
	Air conditioning		
	Interval wipers		
	Heated electric outside mirrors 16x7 with under mounted		
	Convex mirrors		
	Cruise control		
	Cab mounted grab handles		
	Slip resistant steps		
Instrument panel	Fuel gauge, oil pressure gauge, coolant temperature gauge, speedometer, tachometer, air filter restriction and hour meter		
Chassis equipment	Left side under mount 227 liter fuel tank		
	Tilt fiberglass hood complete with stationary grill and butterfly hatch for engine access		
Paint	Cab and box to be painted forest green		
Pintle hook	Pintle plate and hook to be installed with 2 safety		

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Item	Specifications	Confirm	
		Yes/No	
	eyes installed on pintle plate		
Manuals	Two (2) copy of operation, parts and service manual to be		
	Supplied, CD-ROM or web access		
Training	Vendor to supply on-site training for diesel engine regen		
	features and functions		
Warranty	Manufacturer’s warranty statement on truck bumper to bumper, corrosion powertrain will be included		
	with the bid submission including all OEM warranties on		
	all workmanship and equipment (snow plow) supplied		
	with truck		

YEAR, MAKE AND MODEL OFFERED:

Model Year

State Manufacture Make and Model

State Manufacture Make dump body

State Manufacture Make and Model snow plow.....

All vehicles must be of the same Year, Model and Production Run to avoid cross model years or unacceptable differences in the supplied units.

COLOUR:

All vehicles must be painted Toronto Zoo Fleet standard color, **ZOO FOREST (HUNTER) GREEN**

Colour of Vehicle..... Specify: _____

DELIVERY

Vehicles are to be FOB delivered to:

Attn: Ray Navarra, Transit & Fleet, Supervisor
 Toronto Zoo
 Vehicle Maintenance Centre
 361A Old Finch Road,
 Toronto, ON, M1B 5K7
 Tel: 416-392-5987

3.0 TERMS AND CONDITIONS

- 3.1 Definitions:** Wherever used in the Tender the word “**Board**” means the Board of Management of the Toronto Zoo and the word “**Vendor**” means the person or persons or Corporation to whom the purchase order is issued.
- 3.2 Vendor Assurance:** Unless otherwise stated, the goods, material, articles, equipment, work or services, specified or called for in or under this Tender, shall be delivered or completely performed, as the case may be, by the Vendor as soon as possible and in any event within the period set out herein as the guaranteed period of delivery or completion.
- 3.3 Country of Origin:** Wherever possible, the goods, services, materials, articles or equipment, specified or called for in or under this Tender, shall be of Canadian origin and manufacture.
- 3.4 Delivery:** The prices stated in this Tender cover the services, material, articles or equipment referred to herein, being delivered F.O.B. Toronto Zoo, freight, express, duty and all other charges prepaid, unless otherwise indicated herein. A detailed delivery ticket or piece tally, showing the exact quantity of goods, material, articles or equipment shall accompany each delivery. A receiver’s receipt shall not bind the Board to accept the goods, material, articles or equipment covered thereby, or the particulars of the delivery ticket or piece tally therefore. The Vendor shall not be entitled to any interest upon any bill due to delay in its approval by Chief Executive Officer of the Toronto Zoo or his designate.
- 3.5 Time of the Essence:** For all requests made by the Toronto Zoo to the Contract, time is of the essence. The acceptance of a late performance, with or without objections or reservations by the Toronto Zoo, shall not waive the right to claim damages for such breach nor constitute a waiver of the requirement of timely performance of any obligation remaining to be performed.
- 3.6 Invoicing:** Unless otherwise indicated herein, the prices stated are payable in Canadian Funds at the head office of the Board. Any Goods and Services Tax applicable shall be shown as a separate item. The Vendor’s HST/GST registration number must be indicated on the invoice. The Vendor shall clearly show any special charges such as packaging and freight as separate items on the invoice. Payments to non-resident Vendors may be subject to withholding taxes under the Income Tax Act (Canada). Unless a non-resident Vendor provides the Board with a letter from Revenue Canada, Taxation waiving the withholding requirements, the Board will withhold the taxes it determines are required under the Income Tax Act (Canada). All payments are subject to terms of Net 30 days from receipt of goods/services.
- 3.7 Notice of Delivery:** The Vendor shall notify the Purchasing Agent of the Board at the address given for the mailing of invoices, in writing as soon as possible of the details of the shipment of the goods, materials, articles or equipment.
- 3.8 Right to Inspect:** Unless otherwise stated, all goods, materials, articles or equipment supplied, and all work or services, performed, pursuant to this Tender, shall be subject to inspection by the Board at the point of unloading, or the site of the work or services. No extra charge shall be made by the Vendor for packaging, packing or containers, unless otherwise indicated herein.
- 3.9 Over shipments:** The Board reserves the right to return all over shipments for full credit.
- 3.10 Dangerous Goods:** The Vendor shall ensure that for each item of goods, material, articles or equipment supplied under this Tender or a contract based on this Tender, that all applicable provisions of the Transportation of Dangerous Goods Act (Canada), the Dangerous Goods Transportation Act, and the

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Environmental Protection Act and the regulations there under are complied with until such time as such item is delivered to the Board and transferred into its physical control.

- 3.11 Environment Commitment – G.I.P.P.E.R.:** G.I.P.P.E.R. Statement of Principle – The Board in 1990-07-23, adopted the following G.I.P.P.E.R. (Government Incorporating Procurement Policies to Eliminate Refuse Committee) Statement of Principle in order to contribute to waste reduction and to further the development and awareness of Environmentally Sound Purchasing. “In order to contribute to waste reduction and to increase the development and awareness of Environmentally Sound Purchasing, acquisitions of goods and services will ensure that wherever possible specifications are amended to provide for the expanded use of durable products, reusable products and products (including those used in services) that contain the maximum level of post-consumer waste and/or recyclable content, without significantly affecting the intended use of the products or service. It is recognized that cost analysis is required in order to ensure that the products are made available at competitive prices.” All vendors are encouraged to be pro-active in assisting the Board in achieving this principle. Alternative goods and services, suggested by the Vendor, addressing the above principle will be considered by the Board, within a reasonable price range.
- 3.12 Right to Cancel:** The Board shall have the right to cancel at any time this Tender or any contract or any part of any contract resulting from this Tender in respect of the goods, material, articles, equipment, work or services set out in this Tender or any such contract or part of such contract, not delivered or performed at the time of such cancellation, and the Board will not be responsible to make any payments in respect of any such goods, materials, articles, equipment, work or services and shall not incur any liability whatsoever in respect thereto. In the event that the Vendor fails or neglects by any act or omission to comply with any of the conditions set out herein, this Tender or any contract resulting from this Tender may be unconditionally cancelled by the Board without notice to the Vendor.
- 3.13 Workplace Hazardous Materials Information System (“WHMIS”):** The Vendor shall provide appropriate labels and material safety data sheets for WHMIS regulated products. No product containing asbestos shall be supplied at any time without written authorization.
- 3.13.1** The successful Vendor shall provide a current and update printed material safety data sheet (MSDS) for each individual item listed on the Tender form. These legible hard copies of material safety data sheets shall be delivered to the Toronto Zoo within ten (10) business days of notification of award by the Toronto Zoo.
- 3.13.2** For each item not listed on the Tender form, the successful bidder will be required to provide a MSDS for any controlled product upon the first delivery to the Toronto Zoo.
- 3.13.3** The MSDS must include the date of publication
- 3.13.4** A full disclosure of all ingredients must be included in the ingredient section, unless the product has an exemption from full disclosure under the Hazardous Materials Act
- 3.14 International Shipments & Importing:** In the event that goods, materials, articles or equipment, specified or called for if applicable herein, are to be furnished from a point outside Canada at a price which expressly not include importation charges into Canada or delivery in the Toronto area, the Vendor shall provide the Board with any information requested by the Board regarding the tariff classifications or valuation of the goods, materials, articles or equipment.

The Vendor shall ensure that if applicable, four copies of the following documents are completed and accompany the goods, materials, articles or equipment.

1. Canada Customs Invoice or Vendor's commercial invoice if it contains all the information required on a Canada Customs Invoice;
2. Cargo control document, bill of lading or similar documents;
3. Exporter's certificate of origin;
4. Shippers Export Declaration; and
5. Any tariff classification rulings for the goods, materials, articles or equipment.

3.15 Plant Production Limitations:

- 3.15.1 If any Unit ordered and the Contract cannot be manufactured because of plant production limitations, the Toronto Zoo reserves the right to purchase the current replacement model at a revised price.
- 3.15.2 The price shall be based on a percentage adjustment based on (i) the published manufacturer's retail/list prices at the of the Tender and (ii) the first published manufacturer's retail/list prices for the next model year.
- 3.15.3 The Contractor shall notify the Manager of Financial Services in writing if such production occurs, and shall submit with the letter of notification; comparative manufacturer's retails lists supporting the proposed revision(s).

3.16 Official Agreement: No verbal arrangement or agreement, relating to the goods, material, articles, equipment, work or services, specified or called for under this Tender, will be considered binding, and every notice advice or other communication pertaining thereto, must be in writing and signed by a duly authorized person.

3.17 Pricing Prices offered are fixed for one (90) days.

3.18 Worker's Rights: The Vendor shall comply with the conditions of the Board relating to Worker's Rights, a copy of which is available on application to the Manager, Fair Wage and Labour Trades Office, City of Toronto, 18th Floor, West Tower, City Hall, Toronto, Ontario, M5H 2N2 or by phone at 416-392-7300.

3.19 Indemnity: The Vendor shall at all times well and truly save, defend, keep harmless and fully indemnify the Board, the Toronto Zoo Foundation and their servants, employees, officers or agents, hereinafter called the "Indemnities", from and against all actions, suits, claims, demands, losses, costs, charges, damages, and expenses, brought or made against or incurred by the Indemnities, its or their servants, officers, employees, agents or invitees in any way relating, directly or indirectly, to goods, material, articles or equipment supplied or to be supplied, or to the supplying of goods or services, pursuant to this Tender, or any other claim, action, suit, demand, loss, cost, charge, damage or expense relating to copyright, trademark or patent with regard directly or indirectly with any such goods, services, material, articles or equipment or the supply or performance thereof.

3.20 Liability for Acts of Vendor Employees, Contractors or Agents: The Vendor acknowledges responsibility and accepts liability for the acts of any of its employees, contractors and agents while on Toronto Zoo property. The Toronto Zoo reserves the right to request background checks for any individual providing the services requested on behalf of the Vendor.

3.21 Incurred Costs: The Bidder shall bear all costs and expenses with respect to the preparation and submission of its Tender and the bidder participation in the Tender process, including but not limited to: site visits and inspections, all information gathering processes, interviews, preparing responses to questions or requests for clarification from the Board, preparation of questions for the Board, and contract discussions

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and negotiations. The Board shall not be responsible for or liable to pay any Tender costs of any bidder regardless of the conduct or outcome of the Tender Request, Purchase Order process, or Contract process.

- 3.22 Guaranty of Quotation:** All goods, material, articles, equipment, work or services, specified or called for in or under this Quotation, shall be supplied or performed at the price or process and on the basis set forth or referred to in and in accordance with the Offer and this Quotation. The basis on which this Quotation is given shall include any specifications, plans, price schedules, samples, addenda or other details pertaining thereto, or provided in connection therewith.
- 3.23 Right of Notice:** Any notice that the Board may require or desire to give to the Vendor shall for all purposes to be deemed to have been sufficiently and properly given and afforded by registered mail addressed to the Vendor at the address shown for the Vendor on this form and shall therefor be presumed to have been received by the Vendor on the third day following such registration.
- 3.24 Formal Contract:** The Vendor may be required and shall, if requested by the solicitor for the Board so to do, to execute and enter into a formal contract that is satisfactory to the solicitor for the Board, in order to document the contract resulting from this Tender and to embody indemnity and related provisions that in the opinion of such solicitor are required to protect the Board.
- 3.25 Charity Status:** The Toronto Zoo is a registered charitable organization (registration #BN 119216398RR0001) and accordingly may be eligible for preferred pricing which should be reflected in the Quotation as submitted.
- 3.26 Education Institute Status:** The Toronto Zoo is a registered educational institute and accordingly may be eligible for preferred pricing which should be reflected in the Tender as submitted.

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SUBMISSION FORM**

4.0 SUBMISSION FORM

I/We, hereby, submit the Tender and will comply with all terms, conditions, specifications and drawings (when provided) as set out within the Board’s Tender.

I/We, hereby, have received, allowed for and included as part of our submission all issued Addendum numbered _____.

This form must be completed, properly signed and received on or before the date and time specified or your Tender will not be considered. Tender prices shall remain in effect for a period of ninety (90) days from the Tender due date.

The Board of Management of the Toronto Zoo reserves the right to reject any or all Tenders or to accept any Tender, should it deem such action to be in its interests.

By signing and submitting this FORM, you are agreeing to the release of your Tender information, as deemed necessary by the Board, in order to conduct business associated with this Tender.

COMPANY INFORMATION	
Company Name:	
Name of Authorized Signing Officer	Title:
Signature of Authorized Signing Officer:	Date:
Contact Name:	Title:
Address:	
Telephone #:	Fax #:
Email:	Web Site:
HST #:	

RFT 27 (2017-07) – SINGLE AXLE CLASS 8 TRUCK, WITH 14FT DUMP BODY AND 10FT SNOW PLOW SUBMISSION FORM

OPTION 1 - PRICING SCHEDULE without trade in

DESCRIPTION	
Supply & delivery of one (1) 2017 or newer single axle class 8 truck 14ft dump truck & 10ft snow plow	Price each, HST extra
Manufacture make and model	
Model year	
Colour	
2017 or newer Single axle Class 8 with 14ft dump body with 10ft snow plow	\$
Supply and install licence plates with November expire	\$
Optional pricing	
Price to paint vehicle including door jam and under the hood from the manufacturer's stand white to ZOO HUNTER GREEN, if applicable Toronto Zoo must approve colour prior to.	\$
Delivery	
Confirm guaranteed period of delivery after receipt of a purchase order	/days

OPTION 2 - PRICING SCHEDULE with trade in

DESCRIPTION	
Supply & delivery of one (1) 2017 or newer single axle class 8 truck 14ft dump truck & 10ft snow plow	Price each, HST extra
Manufacture make and model	
Model year	
Colour	
2017 or newer Single axle Class 8 with 14ft dump body with 10ft snow plow	\$
Supply and install licence plates with November expire	\$
Less Trade in value – 2003 Sterling, Acterra,, 53,898km and 4664 hours.	\$
Optional pricing	
Price to paint vehicle including door jam and under the hood from the manufacturer's stand white to ZOO HUNTER GREEN, if applicable Toronto Zoo must approve colour prior to.	\$
Delivery	
Confirm guaranteed period of delivery after receipt of a purchase order	/days

SUBMISSION LABEL

This address label should be printed and affixed to the front of your sealed tender, quotation and proposal envelope/package submission. Toronto Zoo will not be held responsible for envelopes and packages that are not properly labeled or submitted to an address other than the one listed on this label.

Vendor Name _____

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NEWER SINGLE AXLE CLASS 8 DUMP TRUCK WITH SNOW PLOW**

Closing Date - Thursday 2017-08-10 1200 hours (noon) local time

TO BE RETURNED TO

**TORONTO ZOO
C/O SUPERVISOR, PURCHASING & SUPPLY
ADMINISTRATIVE SUPPORT CENTRE
361A OLD FINCH AVE.
TORONTO, ONTARIO
M1B 5K7**

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NOTICE OF NO BID
INSTRUCTIONS:

It is important to the Toronto Zoo to receive a reply from all invited bidders. If you are unable, or do not wish to submit a bid, please complete the following portions of this form. State your reason for not bidding by checking the applicable box(es) or by explaining briefly in the space provided. It is not necessary to return any other Request for Proposal/Quotation/Tender documents or forms. Please just return this completed form by fax or by mail prior to the official closing date. Purchasing and Supply Fax Number: (416) 392-6711.

A Proposal/Quotation/Tender is not submitted for the following reason(s):			
<input type="checkbox"/>	Project/quantity too large.	<input type="checkbox"/>	Project/quantity too small.
<input type="checkbox"/>	We do not offer services or commodities to these requirements	<input type="checkbox"/>	Cannot meet delivery or completion requirement
<input type="checkbox"/>	We do not offer this service or commodity.	<input type="checkbox"/>	Agreements with other company do not permit us to sell directly.
<input type="checkbox"/>	Cannot handle due to present commitments.	<input type="checkbox"/>	Licensing restrictions
<input type="checkbox"/>	Unable to bid competitively.	<input type="checkbox"/>	We do not wish to bid on this service or commodity in the future.
<input type="checkbox"/>	Insufficient information to prepare quote/proposal/tender	<input type="checkbox"/>	Specifications are not sufficiently defined
<input type="checkbox"/>	We are unable to meet bonding or insurance requirements.	<input type="checkbox"/>	

<u>Other reasons or additional comments (please explain):</u>

Company Name:	
Address	
Contact Person:	
Signature of Company Representative:	
Date:	
Phone Number:	
Email address	
Fax Number:	

