



## MANAGEMENT COMMITTEE MEETING

**Minutes**

**2010-11-08**

**11:00 a.m.**

**Toronto Zoo, Boardroom**

Present: Mr. J. Torzsok (Chair), Ms. S. Tessier, Councillors P. Ainslie, G. De Baeremaeker, M. Grimes and G. Mammoliti

Regrets: Councillor R. Cho

Staff Present: Mr. J. Tracogna, Mrs. S. Gunton, Mr. R. Hale, Dr. W. Rapley, Mr. P. Whittam, S. Young

### **Confirmation of Minutes**

On Motion by Councillor Grimes, the Minutes of the meeting of the Management Committee held on 2010-09-09, were confirmed.

### **1. 2011 OPERATING BUDGET**

The Management Committee of the Toronto Zoo considered a report (2010-11-01) from the Chief Operating Officer recommending that the Requested Base 2011 Operating Budget and the list of New and Existing Services be approved.

P. Whittam provided an overview presentation of the 2011 Operating Budget.

On Motion by Councillor Mammoliti, the request for the additional two Gardeners be changed to request two Gardeners or two additional Fundraising staff. **CARRIED**

On Motion by Councillor Grimes, the 2011 Operating Budget was recommended to go to the Board of Management for approval as amended by the motion by Councillor Mammoliti. **CARRIED**

### **2. 2011 STAFF TRAVEL**

The Management Committee of the Toronto Zoo considered a report (2010-11-01) from the Chief Operating Officer recommending that the Business Travel Budget in the amount of \$50,496 (less external funding of \$10,880) and the Conference Travel Budget in the amount of \$71,597 (less external funding of \$1,000) be approved.

On Motion by Councillor Mammoliti, the CEO be authorized to reallocate funds within the 2011 travel budget to meet Zoo priorities.

On Motion by Councillor De Baeremaeker the 2011 Travel budget was recommended to go to the Board of Management for approval as amended by the motion by Councillor Mammoliti. CARRIED

### 3. FINANCIAL BY-LAW

The Management Committee of the Toronto Zoo considered a report (2010-11-01) from the Chief Operating Officer recommending that the Management Committee recommend approval of the Board's new Financial authorities By-law (Appendix I) to the Board of Management and the By-law be placed on the November meeting agenda of the Board for discussion and approval.

On Motion by Councillor Mammoliti, the Financial By-law was recommended to go to the Board of Management for approval with the following amendments:

1. Section 11(b) be amended to read: Animal transactions of \$5,000 to \$24,999 per specimen or \$25,000 to \$50,000, if more than one specimen (including shipping charges and currency exchange), *shall be approved by the Animal Acquisition Committee.*
2. Section 39 (b) be amended to read: The CEO shall report on the operating budget variances at the summary level to the Board *on no less than* a tri-annual basis.
3. Section 39 (c) be amended to read: The CEO shall report on the progress of all projects in the approved capital program *on no less than* a semi-annual basis.

**CARRIED**

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Chair

Meeting adjourned at 12:05 p.m.  
C. Baker  
Secretary