

To: Fundraising & Sponsorship Committee

From: Shirlene Curtis CFRE
Executive Director, Development

Subject: **CAPITAL CAMPAIGN MANAGEMENT AND CONSULTING SERVICES**

Date: 2010-09-02

Summary:

To provide the Fundraising & Sponsorship Committee with additional information regarding resources for the Capital Campaign as requested by Board of Management on 2010-08-24.

Recommendations:

On 2010-08-24, the Board of Management approved the awarding of the contract for Capital Campaign Management and Consulting Services for the Capital Campaign project to KCI (Ketchum) Canada Inc., including:

- 1. the first phase amounting to \$180,000 for 2010, and**
- 2. subsequent phases amounting to a total of \$951,500, subject to approval of the 2011-2013 annual operating budgets,**

and further subject to approval of parts with 1 and 2 by the Fundraising & Sponsorship Committee.

Background:

The attached report was submitted to the Board of Management on 2010-08-24 for consideration and approval. The Board approved the recommendation, subject to discussion and approval by the Fundraising & Sponsorship Committee. In particular, the Board requested more information on staff and consulting resources to support the Capital Campaign over the next three years.

A presentation on resourcing for the Capital Campaign will be provided to the Fundraising & Sponsorship Committee at the 2010-09-07 meeting.

Shirlene Curtis CFRE
Executive Director, Development

List of Attachments:

1. Capital Campaign Management and Consulting Services (2010-08-11)